

- ground personnel;
  - Route guide;
  - Dangerous goods manual including DG Training Plan and Program;
  - Passenger briefing cards;
  - Aircraft search procedure checklist;
  - Operational control procedures, dispatch, flight following, etc.;
- Safety Management System Manual, including a description of the Flight Safety Document System.
  - Security programme manual.
  - Maintenance Organization Exposition Manual
  - Continuing Airworthiness Management Exposition Manual
  - Maintenance programme including maintenance schedule.
  - Training manual for maintenance personnel.
  - Plan for emergency evacuation demonstration.
  - Plan for ditching demonstration, and
  - Plan for demonstration flights.
  - Quality management / quality system.

*Note 1. — Data from reliable analytical methods or from demonstrations by other operators can be used in the emergency evacuation or ditching demonstrations as described in 5.3.11.2 and 5.3.12.1 of this Part.*

*Note 2. — FOR Part I and Part III - International Operations — Helicopters, Attachment G provide guidance material on the flight safety document system that is required to be established.*

4.5.2 All manuals are to be provided with procedures for the development, control and distribution of each manual, the means to keep the manual up to date and the means for the publication and distribution of amendments.

4.5.3 Manuals will require appropriate revision and amendment when new requirements, operations or equipment are introduced.

#### **4.6 Evaluation of the documents**

4.6.1 **Draft operations specifications** – Operations specifications form part of the AOC. The CAAN draft standard operations specifications will have been given to the applicant at the pre-application meeting and a list of desired operations specifications identified to form the draft operations specifications. This draft will have been edited by the applicant and the CAAN certification team to add necessary authorizations, conditions and limitations to produce operations