



**CIVIL AVIATION AUTHORITY OF NEPAL  
ANNUAL SURVEILLANCE PROGRAMME (2013-2014)**

**Airworthiness Inspection Division**

As a part of State Safety Program (SSP), all approved organizations have been scheduled to be inspected by the CAA Nepal on regular basis to assess their performance as per the scope of their approval. The frequency, duration and depth of surveillance depend on the size of the organization and level of its operations. This document is reference document to the public and stakeholders to plan their activities accordingly. Civil Aviation Authority may not be issuing separate request letter for auditing the organization as this document supports the surveillance planning of the organization. The following points are to be considered for surveillance of organizations.

a) There are six groups and each consists of minimum of two officers who will be carrying out the audit.

<b>Group 1 (G1)</b> Ritesh Raj Pant (RRP) Bidhan Shrestha (BS)	<b>Group 2 (G2)</b> Bharat Parajuli (BRP) Bidhan Shrestha (BS)	<b>Group 3 (G3)</b> Prabakar Chandra Mallik (PCM) Bidhan Shrestha (BS)
<b>Group 4 (G4)</b> Prabakar Chandra Mallik (PCM) Ritesh Raj Pant (RRP)	<b>Group 5 (G5)</b> Prabakar Chandra Mallik (PCM) Bharat Parajuli (BRP)	<b>Group 6 (G6)</b> Bharat Parajuli (BRP) Ritesh Raj Pant (RRP)

- b) Based on the availability of the group members, the group will perform the assigned safety audits. However, the group members may be changed if the group member(s) is not in a position to take up the audit.
- c) The Chief of Airworthiness will Supervise and overview the audit.
- d) Organizations are required to plan their activities in accordance with this program.
- e) There will not be separate letter issued for auditing.
- f) The organizations are required to position the responsible post holders or responsible personnel during the CAA Nepal Audit.

- g) The group will carry out audit based on the reference checklist. However, the group may follow industry recommended practices as well.
- h) The operators are required to extend the co-operations while the CAA Nepal groups are conducting the audit.
- i) CAA Nepal may prepone or postpone the audit based on the circumstances.
- j) The auditing team will issue discrepancy letter soon after the audit. The discrepancies are classified as Level 1 or Level 2 depending upon seriousness. Level 1 discrepancy has to be rectified immediately. Level 2 findings are to be rectified not later than one month period, unless and until accepted by the Chief of Airworthiness Inspection Division.
- k) Post holders/ Responsible manager / Accountable manager shall return the document with proposed date for the rectification and closure of the discrepancies.



**CIVIL AVIATION AUTHORITY OF NEPAL**  
**ANNUAL SURVEILLANCE PROGRAMME (2013-2014)**  
**Airworthiness Inspection Division**

Name of Organization: NEPAL AIRLINES	2013					2014						
AREA	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	July
Facility Requirements(NCAR 145.A.25)				G1 & G5					G1 & G5			
Personnel Requirements (NCAR 145.A.30)				G1 & G5					G1 & G5			
Certifying and Support Staff (NCAR 145.A.35)				G1 & G5					G1 & G5			
Equipment, Tools and Material ; Acceptance of Components (NCAR 145.A.40 ; 42)				G1 & G5					G1 & G5			
Maintenance Data (NCAR 145.A.45)				G1 & G5					G1 & G5			
Production Planning (NCAR 145.A.47)				G1 & G5					G1 & G5			
Certification of Maintenance ; Maintenance Records (NCAR 145.A.50; 55)				G1 & G5					G1 & G5			
Occurrence Reporting (NCAR 145.A.60)				G1 & G5					G1 & G5			
Safety and Quality Policy, Maintenance Procedures and Quality System (NCAR 145.A.65)				G1 & G5					G1 & G5			
Maintenance Organization Exposition Review (NCAR 145.A.70)				G1 & G5					G1 & G5			
Continued Validity ; Review of Annual Audit Compliance (NCAR 145.A.90)				G1 & G5					G1 & G5			
Ramp Inspection				G1 & G5					G1 & G5			
Line Station Inspection (NCAR 145 )				G1 & G5					G1 & G5			
Dangerous Goods Inspection				G1 & G5					G1 & G5			
En-route Cabin Inspection				G1 & G5					G1 & G5			
Inspection of Aircraft (Total No. of Registered Aircraft: 7)	Each Aircraft Documents & Records are checked during renewal of Technical C of A and Fiscal Year end C of A and survey inspection of aircraft is conducted during Technical C of A renewal											
Name of Organization: YETI AIRLINES	2013					2014						
AREA	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July
Facility Requirements(NCAR 145.A.25)			G5					G5				
Personnel Requirements (NCAR 145.A.30)			G5					G5				
Certifying and Support Staff (NCAR 145.A.35)			G5					G5				
Equipment, Tools and Material ; Acceptance of Components (NCAR 145.A.40 ; 42)			G5					G5				
Maintenance Data (NCAR 145.A.45)			G5					G5				
Production Planning (NCAR 145.A.47)			G5					G5				
Certification of Maintenance ; Maintenance Records (NCAR 145.A.50; 55)			G5					G5				

Occurrence Reporting (NCAR 145.A.60)			G5					G5				
Safety and Quality Policy, Maintenance Procedures and Quality System (NCAR 145.A.65)			G5					G5				
Maintenance Organization Exposition Review (NCAR 145.A.70)			G5					G5				
Continued Validity ; Review of Annual Audit Compliance (NCAR 145.A.90)			G5					G5				
Ramp Inspection			G5					G5				
Line Station Inspection (NCAR 145 )			G5					G5				
Dangerous Goods Inspection			G5					G5				
En-route Cabin Inspection			G5					G5				
Inspection of Aircraft (Total no. of Registered Aircraft: 8)	Each Aircraft Documents & Records are checked during renewal of Technical C of A and Fiscal Year end C of A and survey inspection of aircraft is conducted during Technical C of A renewal											
Name of Organization: BUDDHA AIR	2013					2014						
AREA	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July
Facility Requirements(NCAR 145.A.25)				G1					G1			
Personnel Requirements (NCAR 145.A.30)				G1					G1			
Certifying and Support Staff (NCAR 145.A.35)				G1					G1			
Equipment, Tools and Material ; Acceptance of Components (NCAR 145.A.40 ; 42)				G1					G1			
Maintenance Data (NCAR 145.A.45)				G1					G1			
Production Planning (NCAR 145.A.47)				G1					G1			
Certification of Maintenance ; Maintenance Records (NCAR 145.A.50; 55)				G1					G1			
Occurrence Reporting (NCAR 145.A.60)				G1					G1			
Safety and Quality Policy, Maintenance Procedures and Quality System (NCAR 145.A.65)				G1					G1			
Maintenance Organization Exposition Review (NCAR 145.A.70)				G1					G1			
Continued Validity ; Review of Annual Audit Compliance (NCAR 145.A.90)				G1					G1			
Ramp Inspection				G1					G1			
Line Station Inspection (NCAR 145)				G1					G1			
Dangerous Goods Inspection				G1					G1			
En-route Cabin Inspection				G1					G1			
Inspection of Aircraft (Total no. of Registered Aircraft: 9)	Each Aircraft Documents & Records are checked during renewal of Technical C of A and Fiscal Year end C of A and survey inspection of aircraft is conducted during Technical C of A renewal											

Name of Organization: TARA AIR	2013					2014						
AREA	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July
Facility; Personnel ; Certifying and Support Staff ; Equipment, Tools and Material ; Acceptance of Components ; Maintenance Data Requirements (NCAR 145.A.25 ; 30 ; 35 ; 40; 42 ; 45 ) Maintenance Organization Exposition ; Review for Continuation of Approval (NCAR 145.A.70 ; 90)			G5					G5				
Production Planning ; Certification of Maintenance ; Maintenance Records; Occurrence Reporting; Safety and Quality Policy, Maintenance Procedures and Quality System (NCAR 145.A.47 ; 50 ; 55 ; 60; 65 )			G5					G5				
Maintenance Hangar, Ramp inspection			G5					G5				
Inspection of Aircraft (Total no. of Registered Aircraft:5)	Each Aircraft Documents & Records are checked during renewal of Technical C of A and Fiscal Year end C of A and survey inspection of aircraft is conducted during Technical C of A renewal											
Name of Organization: SIMRIK AIRLINES	2013					2014						
AREA	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	July
Facility; Personnel ; Certifying and Support Staff ; Equipment, Tools and Material ; Acceptance of Components ; Maintenance Data Requirements (NCAR 145.A.25 ; 30 ; 35 ; 40; 42 ; 45 )		G5					G5					
Maintenance Organization Exposition ; Review for Continuation of Approval (NCAR 145.A.70 ; 90)		G5					G5					
Production Planning ; Certification of Maintenance ; Maintenance Records; Occurrence Reporting; Safety and Quality Policy, Maintenance Procedures and Quality System (NCAR 145.A.47 ; 50 ; 55 ; 60; 65 )		G5					G5					
Maintenance Hangar, Ramp Inspection		G5					G5					
Inspection of aircraft (Total no. of Registered Aircraft: 2)	Each Aircraft Documents & Records are checked during renewal of Technical C of A and Fiscal Year end C of A and survey inspection of aircraft is conducted during Technical C of A renewal											

Name of Organization: SITA AIR	2013					2014						
AREA	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July
Facility; Personnel ; Certifying and Support Staff ; Equipment, Tools and Material ; Acceptance of Components ; Maintenance Data Requirements (NCAR 145.A.25 ; 30 ; 35 ; 40; 42 ; 45 )				G4					G4			
Maintenance Organization Exposition ; Review for Continuation of Approval (NCAR 145.A.70 ; 90)				G4					G4			
Production Planning; Certification of Maintenance; Maintenance Records; Occurrence Reporting; Safety				G4					G4			

and Quality Policy, Maintenance Procedures and Quality System (NCAR 145.A.47 ; 50 ; 55 ; 60; 65 )												
Maintenance Hangar, Ramp Inspection				G4					G4			
Inspection of Aircraft (Total no. of Registered Aircraft: 2)	Each Aircraft Documents & Records are checked during renewal of Technical C of A and Fiscal Year end C of A and survey inspection of aircraft is conducted during Technical C of A renewal											
Name of Organization: AIR KASTHAMANDAP	2013						2014					
AREA	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July
Facility; Personnel ; Certifying and Support Staff ; Equipment, Tools and Material ; Acceptance of Components ; Maintenance Data Requirements (NCAR 145.A.25 ; 30 ; 35 ; 40; 42 ; 45 )			G5					G5				
Maintenance Organization Exposition ; Review for Continuation of Approval (NCAR 145.A.70 ; 90)			G5					G5				
Production Planning ; Certification of Maintenance ; Maintenance Records; Occurrence Reporting; Safety and Quality Policy, Maintenance Procedures and Quality System (NCAR 145.A.47 ; 50 ; 55 ; 60; 65 )			G5					G5				
Maintenance Hangar, Ramp Inspection			G5					G5				
Inspection of Aircraft (Total no. of Registered Aircraft: 2)	Each Aircraft Documents & Records are checked during renewal of Technical C of A and Fiscal Year end C of A and survey inspection of aircraft is conducted during Technical C of A renewal											
Name of Organization: GOMA AIR	2012						2013					
AREA	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	July
Facility; Personnel ; Certifying and Support Staff ; Equipment, Tools and Material ; Acceptance of Components ; Maintenance Data Requirements (NCAR 145.A.25 ; 30 ; 35 ; 40; 42 ; 45 )		G6					G6					
Maintenance Organization Exposition ; Review for Continuation of Approval (NCAR 145.A.70 ; 90)		G6					G6					
Production Planning ; Certification of Maintenance ; Maintenance Records; Occurrence Reporting; Safety and Quality Policy, Maintenance Procedures and Quality System (NCAR 145.A.47 ; 50 ; 55 ; 60; 65 )		G6					G6					
Maintenance Hangar, Ramp Inspection		G6					G6					
Inspection of Aircraft (Total no. of Registered Aircraft: 2)	Each Aircraft Documents & Records are checked during renewal of Technical C of A and Fiscal Year end C of A and survey inspection of aircraft is conducted during Technical C of A renewal											
Name of Organization: MAKALU AIR	2013						2014					
AREA	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	July
Facility; Personnel ; Certifying and Support Staff ; Equipment, Tools and Material ; Acceptance of Components ; Maintenance Data Requirements			G5					G5				

(NCAR 145.A.25 ; 30 ; 35 ; 40 ; 42 ; 45 )												
Maintenance Organization Exposition; Review for Continuation of Approval (NCAR 145.A.70 ; 90)			G5					G5				
Production Planning ; Certification of Maintenance ; Maintenance Records; Occurrence Reporting; Safety and Quality Policy, Maintenance Procedures and Quality System (NCAR 145.A.47 ; 50 ; 55 ; 60; 65 )			G5					G5				
Maintenance Hangar, Ramp Inspection			G5					G5				
Inspection of Aircraft (Total no. of Registered Aircraft: 1)	Each Aircraft Documents & Records are checked during renewal of Technical C of A and Fiscal Year end C of A and survey inspection of aircraft is conducted during Technical C of A renewal											
Name of Organization: SHREE AIRLINES	2013					2014						
AREA	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	July
Facility; Personnel ; Certifying and Support Staff ; Equipment, Tools and Material ; Acceptance of Components ; Maintenance Data Requirements (NCAR 145.A.25 ; 30 ; 35 ; 40 ; 42 ; 45 )					G4					G4		
Maintenance Organization Exposition ; Review for Continuation of Approval (NCAR 145.A.70 ; 90)					G4					G4		
Production Planning ; Certification of Maintenance ; Maintenance Records; Occurrence Reporting; Safety and Quality Policy, Maintenance Procedures and Quality System (NCAR 145.A.47 ; 50 ; 55 ; 60; 65 )					G4					G4		
Maintenance Hangar, Ramp Inspection					G4					G4		
Inspection of Aircraft (Total no. of Registered Helicopter: 7)	Each Aircraft Documents & Records are checked during renewal of Technical C of A and Fiscal Year end C of A and survey inspection of aircraft is conducted during Technical C of A renewal											
Name of Organization: AIR DYNASTY	2013					2014						
AREA	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July
Facility; Personnel ; Certifying and Support Staff ; Equipment, Tools and Material ; Acceptance of Components ; Maintenance Data Requirements (NCAR 145.A.25 ; 30 ; 35 ; 40 ; 42 ; 45 )		G1					G1					
Maintenance Organization Exposition ; Review for Continuation of Approval (NCAR 145.A.70 ; 90)		G1					G1					
Production Planning ; Certification of Maintenance ; Maintenance Records; Occurrence Reporting; Safety and Quality Policy, Maintenance Procedures and Quality System (NCAR 145.A.47 ; 50 ; 55 ; 60; 65 )		G1					G1					
Maintenance Hangar, Ramp and Aircraft Inspection		G1					G1					
Inspection of Aircraft (Total no. of Registered Helicopter: 4)	Each Aircraft Documents & Records are checked during renewal of Technical C of A and Fiscal Year end C of A and survey inspection of aircraft is conducted during Technical C of A renewal											

Name of Organization: FISHTAIL AIR	2013					2014						
AREA	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July
Facility; Personnel ; Certifying and Support Staff ; Equipment, Tools and Material ; Acceptance of Components ; Maintenance Data Requirements (NCAR 145.A.25 ; 30 ; 35 ; 40; 42 ; 45 )				G5					G5			
Maintenance Organization Exposition ; Review for Continuation of Approval (NCAR 145.A.70 ; 90)				G5					G5			
Production Planning ; Certification of Maintenance ; Maintenance Records; Occurrence Reporting; Safety and Quality Policy, Maintenance Procedures and Quality System (NCAR 145.A.47 ; 50 ; 55 ; 60; 65 )				G5					G5			
Maintenance Hangar, Ramp Inspection				G5					G5			
Inspection of Aircraft (Total no. of Registered Helicopter: 3)	Each Aircraft Documents & Records are checked during renewal of Technical C of A and Fiscal Year end C of A and survey inspection of aircraft is conducted during Technical C of A renewal											
Name of Organization: MOUNTAIN HELICOPTER	2013					2014						
AREA	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July
Facility; Personnel ; Certifying and Support Staff ; Equipment, Tools and Material ; Acceptance of Components ; Maintenance Data Requirements (NCAR 145.A.25 ; 30 ; 35 ; 40; 42 ; 45 )					G4					G4		
Maintenance Organization Exposition ; Review for Continuation of Approval (NCAR 145.A.70 ; 90)					G4					G4		
Production Planning; Certification of Maintenance; Maintenance Records; Occurrence Reporting; Safety and Quality Policy, Maintenance Procedures and Quality System (NCAR 145.A.47 ; 50 ; 55 ; 60; 65 )					G4					G4		
Maintenance Hangar, Ramp Inspection					4					G4		
Inspection of Aircraft (Total no. of Registered Helicopter: 3)	Each Aircraft Documents & Records are checked during renewal of Technical C of A and Fiscal Year end C of A and survey inspection of aircraft is conducted during Technical C of A renewal											
Name of Organization: SIMRIK AIR	2013					2014						
AREA	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July
Facility; Personnel ; Certifying and Support Staff ; Equipment, Tools and Material ; Acceptance of Components ; Maintenance Data Requirements (NCAR 145.A.25 ; 30 ; 35 ; 40; 42 ; 45 )		G4					G4					
Maintenance Organization Exposition ; Review for Continuation of Approval (NCAR 145.A.70 ; 90)		G4					G4					
Production Planning ; Certification of Maintenance ;		G4					G4					



Maintenance Records; Occurrence Reporting; Safety and Quality Policy, Maintenance Procedures and Quality System (NCAR 145.A.47 ; 50 ; 55 ; 60; 65 )												
Maintenance Hangar, Ramp Inspection		G4					G4					
Inspection of Aircraft (Total no. of Registered Helicopter: 2)	Each Aircraft Documents & Records are checked during renewal of Technical C of A and Fiscal Year end C of A and survey inspection of aircraft is conducted during Technical C of A renewal											
Name of Organization: AVIA CLUB	2013					2014						
AREA	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July
Aircraft Maintenance Facility (NCAR 145)					G5					G5		
Maintenance Hanger Inspection; Ramp Inspection					G5					G5		
Inspection of Aircraft (Total no. of Registered Aircraft: 6)	Each Aircraft Documents & Records are checked during renewal of Technical C of A and Fiscal Year end C of A and survey inspection of aircraft is conducted during Technical C of A renewal											
Name of Organization: MUKTINATH AIRLINES	2013					2014						
AREA	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July
Aircraft Maintenance Facility (NCAR 145)					G5					G5		
Maintenance Hanger, Ramp Inspection					G5					G5		
Inspection of Aircraft (Total no. of Registered Helicopter: 1)	Each Aircraft Documents & Records are checked during renewal of Technical C of A and Fiscal Year end C of A and survey inspection of aircraft is conducted during Technical C of A renewal											