

CIVIL AVIATION AUTHORITY OF NEPAL
AIRWORTHINESS SURVEILLANCE PROGRAMME FOR APPROVED MAINTENANCE ORGANIZATION - 2015
Airworthiness Inspection Division

As a part of State Safety Program (SSP), all approved organizations have been scheduled to be inspected by the CAA Nepal on regular basis to assess their performance as per the scope of their approval. The frequency, duration and depth of surveillance depend on the size of the organization and level of its operations. This document is reference document to the public and stakeholders to plan their activities accordingly. Civil Aviation Authority may not be issuing separate request letter for auditing the organization as this document supports the surveillance planning of the organization. The following points are to be considered for surveillance of organizations.

a) There are 10 groups and each consists of minimum of three officers who will be carrying out the audit.

Group 1 (G1) Bharat Raj Parajuli (BRP) Ritesh Raj Pant (RRP) Prakash Adhikari (PA)	Group 2 (G2) Bharat Parajuli (BRP) Ritesh Raj Pant (RRP) Samrat Pradhan (SP)	Group 3 (G3) Bharat Raj Parajuli (BRP) Samrat Pradhan (SP) Prakash Adhikari (PA)
Group 4 (G4) Ritesh Raj Pant (RRP) Bidhan Shrestha (BS) Prakash Adhikari (PA)	Group 5 (G5) Bharat Parajuli (BRP) Bidhan Shrestha (BS) Prakash Adhikari (PA)	Group 6 (G6) Bharat Parajuli (BRP) Bidhan Shrestha (BS) Samrat Pradhan (SP)
Group 7 (G7) Ritesh Raj Pant (RRP) Bidhan Shrestha (BS) Samrat Pradhan (SP)	Group 8 (G8) Bharat Raj Parajuli (BRP) Prakash Adhikari (PA)	Group 9 (G9) Ritesh Raj Pant (RRP) Samrat Pradhan (SP)
Group 10 (G10) Bharat Raj Parajuli (BRP) Samrat Pradhan (SP)		

Note: Mr. P.C. Mallik will act as a lead auditor in all organization.

- b) Based on the availability of the group members, the group will perform the assigned safety audits. However, the group members may be changed if the group member(s) is not in a position to take up the audit.
- c) The Chief of Airworthiness will Supervise and overview the audit.

- d) Organizations are required to plan their activities in accordance with this program.
- e) There will not be separate letter issued for auditing.
- f) The organizations are required to position the responsible post holders or responsible personnel during the CAA Nepal Audit.
- g) The group will carry out audit based on the reference checklist. However, the group may follow industry recommended practices as well.
- h) The operators are required to extend the co-operations while the CAA Nepal groups are conducting the audit.
- i) CAA Nepal may prepone or postpone the audit based on the circumstances.
- j) The auditing team will issue discrepancy letter soon after the audit. The discrepancies are classified as Level 1 or Level 2 depending upon seriousness. Level 1 discrepancy has to be rectified immediately. Level 2 findings are to be rectified not later than one month period, unless and until accepted by the Chief of Airworthiness Inspection Division.
- k) Post holders/ Responsible manager / Accountable manager shall return the document with proposed date for the rectification and closure of the discrepancies.

CIVIL AVIATION AUTHORITY OF NEPAL

AIRWORTHINESS SURVEILLANCE PROGRAMME FOR APPROVED MAINTENANCE ORGANIZATION-2015

Airworthiness Inspection Division

Name of Organization: NEPAL AIRLINES												
AREA	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Facility Requirements(NCAR 145.A.25)		G7				G7				G7		
Personnel Requirements (NCAR 145.A.30)		G7				G7				G7		
Certifying and Support Staff (NCAR 145.A.35)		G7				G7				G7		
Equipment, Tools and Material ; Acceptance of Components (NCAR 145.A.40 ; 42)		G7				G7				G7		
Maintenance Data (NCAR 145.A.45)		G7				G7				G7		
Production Planning (NCAR 145.A.47)		G7				G7				G7		
Certification of Maintenance ; Maintenance Records (NCAR 145.A.50; 55)		G7				G7				G7		
Occurrence Reporting (NCAR 145.A.60)		G8				G8				G8		
Safety and Quality Policy, Maintenance Procedures and Quality System (NCAR 145.A.65)		G8				G8				G8		
Maintenance Organization Exposition Review (NCAR 145.A.70)		G8				G8				G8		
Continued Validity ; Review of Annual Audit Compliance (NCAR 145.A.90)		G8				G8				G8		
Ramp Inspection		G8				G8				G8		
Line Station Inspection (NCAR 145)		G8				G8				G8		
Dangerous Goods Inspection		G8				G8				G8		
En-route Cabin Inspection		G8				G8				G8		
Name of Organization: YETI AIRLINES												
AREA	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Facility Requirements(NCAR 145.A.25)				G4				G4				G4
Personnel Requirements (NCAR 145.A.30)				G4				G4				G4
Certifying and Support Staff (NCAR 145.A.35)				G4				G4				G4
Equipment, Tools and Material ; Acceptance of Components (NCAR 145.A.40 ; 42)				G4				G4				G4
Maintenance Data (NCAR 145.A.45)				G4				G4				G4
Production Planning (NCAR 145.A.47)				G4				G4				G4
Certification of Maintenance ; Maintenance Records (NCAR 145.A.50; 55)				G4				G4				G4
Occurrence Reporting (NCAR 145.A.60)				G4				G4				G4
Safety and Quality Policy, Maintenance Procedures and Quality System (NCAR 145.A.65)				G4				G4				G4
Maintenance Organization Exposition Review (NCAR 145.A.70)				G4				G4				G4
Continued Validity ; Review of Annual Audit Compliance (NCAR 145.A.90)				G4				G4				G4
Ramp Inspection				G4				G4				G4
Line Station Inspection (NCAR 145)				G4				G4				G4
Dangerous Goods Inspection				G4				G4				G4

En-route Cabin Inspection				G4				G4				G4
Name of Organization: BUDDHA AIR												
AREA	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Facility Requirements(NCAR 145.A.25)			G5				G5				G5	
Personnel Requirements (NCAR 145.A.30)			G5				G5				G5	
Certifying and Support Staff (NCAR 145.A.35)			G5				G5				G5	
Equipment, Tools and Material ; Acceptance of Components (NCAR 145.A.40 ; 42)			G5				G5				G5	
Maintenance Data (NCAR 145.A.45)			G5				G5				G5	
Production Planning (NCAR 145.A.47)			G5				G5				G5	
Certification of Maintenance ; Maintenance Records (NCAR 145.A.50; 55)			G5				G5				G5	
Occurrence Reporting (NCAR 145.A.60)			G5				G5				G5	
Safety and Quality Policy, Maintenance Procedures and Quality System (NCAR 145.A.65)			G5				G5				G5	
Maintenance Organization Exposition Review (NCAR 145.A.70)			G5				G5				G5	
Continued Validity ; Review of Annual Audit Compliance (NCAR 145.A.90)			G5				G5				G5	
Ramp Inspection			G5				G5				G5	
Line Station Inspection (NCAR 145)			G5				G5				G5	
Dangerous Goods Inspection			G5				G5				G5	
En-route Cabin Inspection			G5				G5				G5	
Name of Organization: SIMRIK AIRLINES												
AREA	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Facility; Personnel Requirements; Certifying and Support Staff ; Equipment, Tools and Material ; Acceptance of Components ; Maintenance Data Requirements (NCAR 145.A.25 ; 30 ; 35 ; 40; 42 ; 45)		G7				G7				G7		
Maintenance Organization Exposition Review ; Review for Continuation of Approval (NCAR 145.A.70 ; 90)		G7				G7				G7		
Production Planning ; Certification of Maintenance ; Maintenance Records; Occurrence Reporting; Safety and Quality Policy, Maintenance Procedures and Quality System (NCAR 145.A.47 ; 50 ; 55 ; 60; 65); Review of Annual Audit Compliance		G7				G7				G7		
Maintenance Hangar, Ramp Inspection ; Line Station Inspection, En-route Cabin Inspection		G7				G7				G7		
Name of Organization: SITA AIR												
AREA	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Facility; Personnel Requirements; Certifying and Support Staff ; Equipment, Tools and Material ; Acceptance of Components ; Maintenance Data Requirements (NCAR 145.A.25 ; 30 ; 35 ; 40; 42 ; 45)			G6				G6				G6	
Maintenance Organization Exposition Review ; Review for Continuation of Approval (NCAR 145.A.70 ; 90)			G6				G6				G6	

Production Planning ; Certification of Maintenance ; Maintenance Records; Occurrence Reporting; Safety and Quality Policy, Maintenance Procedures and Quality System (NCAR 145.A.47 ; 50 ; 55 ; 60; 65); Review of Annual Audit Compliance			G6				G6				G6	
Maintenance Hangar, Ramp Inspection ; Line Station Inspection, En-route Cabin Inspection			G6				G6				G6	
Name of Organization: SAURYA AIRLINES												
AREA	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Facility; Personnel Requirements; Certifying and Support Staff ; Equipment, Tools and Material ; Acceptance of Components ; Maintenance Data Requirements (NCAR 145.A.25 ; 30 ; 35 ; 40; 42 ; 45)		G2				G2				G2		
Maintenance Organization Exposition Review ; Review for Continuation of Approval (NCAR 145.A.70 ; 90)		G2				G2				G2		
Production Planning ; Certification of Maintenance ; Maintenance Records; Occurrence Reporting; Safety and Quality Policy, Maintenance Procedures and Quality System (NCAR 145.A.47 ; 50 ; 55 ; 60; 65); Review of Annual Audit Compliance		G2				G2				G2		
Maintenance Hangar, Ramp Inspection ; Line Station Inspection, En-route Cabin Inspection		G2				G2				G2		
Name of Organization: HIMALAYA AIRLINES*												
AREA	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Facility; Personnel Requirements; Certifying and Support Staff ; Equipment, Tools and Material ; Acceptance of Components ; Maintenance Data Requirements (NCAR 145.A.25 ; 30 ; 35 ; 40; 42 ; 45)					G6				G6			
Maintenance Organization Exposition Review ; Review for Continuation of Approval (NCAR 145.A.70 ; 90)					G6				G6			
Production Planning ; Certification of Maintenance ; Maintenance Records; Occurrence Reporting; Safety and Quality Policy, Maintenance Procedures and Quality System (NCAR 145.A.47 ; 50 ; 55 ; 60; 65); Review of Annual Audit Compliance					G6				G6			
Maintenance Hangar, Ramp Inspection ; Line Station Inspection, En-route Cabin Inspection					G6				G6			
Name of Organization: AIR KASTHAMANDAP												
AREA	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Facility; Personnel Requirements; Certifying and Support Staff ; Equipment, Tools and Material ; Acceptance of Components ; Maintenance Data Requirements (NCAR 145.A.25 ; 30 ; 35 ; 40; 42 ; 45)			G4				G4				G4	
Maintenance Organization Exposition Review ; Review for Continuation of Approval (NCAR 145.A.70 ; 90)			G4				G4				G4	
Production Planning ; Certification of Maintenance ; Maintenance Records; Occurrence Reporting; Safety and Quality Policy, Maintenance Procedures and Quality System (NCAR 145.A.47 ; 50 ; 55 ; 60; 65); Review of Annual Audit Compliance			G4				G4				G4	
Maintenance Hangar, Ramp Inspection ; Line Station Inspection, En-route Cabin Inspection			G4				G4				G4	

Material ; Acceptance of Components ; Maintenance Data Requirements (NCAR 145.A.25 ; 30 ; 35 ; 40; 42 ; 45)													
Maintenance Organization Exposition Review ; Review for Continuation of Approval (NCAR 145.A.70 ; 90)				G6				G6					G6
Production Planning ; Certification of Maintenance ; Maintenance Records; Occurrence Reporting; Safety and Quality Policy, Maintenance Procedures and Quality System (NCAR 145.A.47 ; 50 ; 55 ; 60; 65); Review of Annual Audit Compliance				G6				G6					G6
Maintenance Hangar, Ramp Inspection ; Line Station Inspection, En-route Cabin Inspection				G6				G6					G6
Name of Organization: FISHTAIL AIR													
AREA	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Facility; Personnel Requirements; Certifying and Support Staff ; Equipment, Tools and Material ; Acceptance of Components ; Maintenance Data Requirements (NCAR 145.A.25 ; 30 ; 35 ; 40; 42 ; 45)				G7				G7					G7
Maintenance Organization Exposition Review ; Review for Continuation of Approval (NCAR 145.A.70 ; 90)				G7				G7					G7
Production Planning ; Certification of Maintenance ; Maintenance Records; Occurrence Reporting; Safety and Quality Policy, Maintenance Procedures and Quality System (NCAR 145.A.47 ; 50 ; 55 ; 60; 65); Review of Annual Audit Compliance				G7				G7					G7
Maintenance Hangar, Ramp Inspection ; Line Station Inspection, En-route Cabin Inspection				G7				G7					G7
Name of Organization: MOUNTAIN HELICOPTERS													
AREA	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Facility; Personnel Requirements; Certifying and Support Staff ; Equipment, Tools and Material ; Acceptance of Components ; Maintenance Data Requirements (NCAR 145.A.25 ; 30 ; 35 ; 40; 42 ; 45)				G5				G5					G5
Maintenance Organization Exposition Review ; Review for Continuation of Approval (NCAR 145.A.70 ; 90)				G5				G5					G5
Production Planning ; Certification of Maintenance ; Maintenance Records; Occurrence Reporting; Safety and Quality Policy, Maintenance Procedures and Quality System (NCAR 145.A.47 ; 50 ; 55 ; 60; 65); Review of Annual Audit Compliance				G5				G5					G5
Maintenance Hangar, Ramp Inspection ; Line Station Inspection, En-route Cabin Inspection				G5				G5					G5
Name of Organization: SIMRIK AIR													
AREA	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Facility; Personnel Requirements; Certifying and Support Staff ; Equipment, Tools and Material ; Acceptance of Components ; Maintenance Data Requirements (NCAR 145.A.25 ; 30 ; 35 ; 40; 42 ; 45)		G3				G3				G3			
Maintenance Organization Exposition Review ; Review for Continuation of Approval (NCAR 145.A.70 ; 90)		G3				G3				G3			

Production Planning ; Certification of Maintenance ; Maintenance Records; Occurrence Reporting; Safety and Quality Policy, Maintenance Procedures and Quality System (NCAR 145.A.47 ; 50 ; 55 ; 60; 65); Review of Annual Audit Compliance		G3				G3				G3		
Maintenance Hangar, Ramp Inspection ; Line Station Inspection, En-route Cabin Inspection		G3				G3				G3		
Name of Organization: MANANG AIR												
AREA	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Facility; Personnel Requirements; Certifying and Support Staff ; Equipment, Tools and Material ; Acceptance of Components ; Maintenance Data Requirements (NCAR 145.A.25 ; 30 ; 35 ; 40; 42 ; 45)	G1				G1				G1			
Maintenance Organization Exposition Review ; Review for Continuation of Approval (NCAR 145.A.70 ; 90)	G1				G1				G1			
Production Planning ; Certification of Maintenance ; Maintenance Records; Occurrence Reporting; Safety and Quality Policy, Maintenance Procedures and Quality System (NCAR 145.A.47 ; 50 ; 55 ; 60; 65); Review of Annual Audit Compliance	G1				G1				G1			
Maintenance Hangar, Ramp Inspection ; Line Station Inspection, En-route Cabin Inspection	G1				G1				G1			
Name of Organization: MUKTINATH AIRLINES												
AREA	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Facility; Personnel Requirements; Certifying and Support Staff ; Equipment, Tools and Material ; Acceptance of Components ; Maintenance Data Requirements (NCAR 145.A.25 ; 30 ; 35 ; 40; 42 ; 45)	G5				G5				G5			
Maintenance Organization Exposition Review ; Review for Continuation of Approval (NCAR 145.A.70 ; 90)	G5				G5				G5			
Production Planning ; Certification of Maintenance ; Maintenance Records; Occurrence Reporting; Safety and Quality Policy, Maintenance Procedures and Quality System (NCAR 145.A.47 ; 50 ; 55 ; 60; 65); Review of Annual Audit Compliance	G5				G5				G5			
Maintenance Hangar, Ramp Inspection ; Line Station Inspection, En-route Cabin Inspection	G5				G5				G5			

Note: * Audit of Himalayan Airlines will be conducted combining AOC Audit for Initial Certification of issuance of AOC.