



**CIVIL AVIATION AUTHORITY OF NEPAL**  
**AIRWORTHINESS INSPECTION DIVISION**

**“Checklist for Reviewing Application Package for Issuance of NCAR Part-145  
Approval- Domestic AMO”**

**Name of Organization:**

**Address of Organization:**

S/N	Details	Yes	No	N/A	Remark
1.	Submission of CAAN Form 2 application form.				
2.	Submission of CAAN Form 4 for nominated post holder approval.				
3.	Evidence of internal audit covering the entire areas of operation.				
4.	Current status of the findings (if any) referenced in item 3.				
5.	Submission of Maintenance Organization Exposition (MOE) and other associated manuals i.e. Workshop Procedure Manual; SMS Manual; Battery Shop Procedure Manual; Wheel and Brake Shop Procedure Manual; Training Procedure Manual & Capability List. (In Electronic Form and Hard Copy).				
6.	Completed compliance checklist ( <b>Checklist #34 “Compliance checklist for NCAR Part-145 approval”</b> ).				
7.	Completed <b>Checklist #9 “Checklist for approval of Maintenance Organization Exposition (Part-I)”</b> .				
8.	Payment of CAA Nepal prescribed fee for Issuance ( <b>as per Civil Aviation Regulations 2058 B.S., Schedule-1</b> ).				



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Checked by

Name:

Designation:

Date:

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Verified by

Name:

Designation:

Date: