

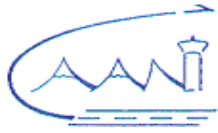
**CIVIL AVIATION AUTHORITY OF NEPAL
AIRWORTHINESS INSPECTION DIVISION**

**“Checklist for Reviewing Application Package for Issuance of NCAR Part-147
Approval - Foreign ATO”**

Name of Organization:

Address of Organization:

S/N	Details	Yes	No	N/A	Remark
1.	Submission of CAAN Form 12 application form.				
2.	Letter of intent from Nepalese air operator desirous of availing the service from this organization (if any). <i>(Note: Mention the name of the air operator in the remark column).</i>				
3.	Copy of evidence of valid ICAO contracting State approval (FAA or EASA or other NAA). <i>(Note: Mention the validity period of approval certificate in the remark column).</i>				
4.	Check for the Scope of Approval whether it includes the aircraft type registered in Nepal or not.				
5.	Submission of recent audit findings from the applicable authorities mentioned in No. 3.				
6.	Current status of the findings (if any) referenced in item 5. Are there any Level 1 findings? If so, check whether it has been resolved or not.				
7.	Submission of internal audit reports.				
8.	Current status of the findings (if any) referenced in item 7.				
9.	Work done on similar scope in the last 2 years.				
10.	Submission of Maintenance Training Organization Exposition (MTOE) and its associated manuals (Training Manual; Training Need Analysis, sample of exam) & Capability List. (Either Electronic Form or Hard Copy).				



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11.	Completed compliance checklist (Checklist # 41 “Compliance checklist for NCAR Part-147 approval”).				
12.	Completed Checklist # 40 “Checklist for approval of Maintenance Training Organization Exposition (Part-I)”.				
13.	Payment of CAA Nepal prescribed fee for issuance (as per Civil Aviation Regulations 2058 B.S., Schedule-1).				

Checked by:

Name:

Designation:

Date:

Verified by:

Name:

Designation:

Date: