



**CIVIL AVIATION AUTHORITY OF NEPAL
AIRWORTHINESS INSPECTION DIVISION**

**“Checklist for Reviewing Application Package for Issuance of NCAR Part-M
Subpart F Organization Approval”**

Name of Organization:

Address of Organization:

S/N	Details	Yes	No	N/A	Remark
1.	Submission of CAAN Form 2 application form.				
2.	Submission of CAAN Form 4 for nominated post holder approval.				
3.	Evidence of internal audit covering the entire areas of operation.				
4.	Current status of the findings (if any) referenced in item 3.				
5.	Submission of Maintenance Organization Manual (MOM) and other associated manuals i.e. Workshop Procedure Manual; Battery Shop Procedure Manual; Wheel and Brake Shop Procedure Manual; Training Procedure Manual & Capability List. (In Electronic Form and Hard Copy).				
6.	Completed compliance checklist (Checklist # 36 “Compliance checklist for NCAR Part-M Subpart F approval”).				
7.	Completed Checklist # 44 “Checklist for approval of Maintenance Organization Manual (MOM) for NCAR Part M Subpart F Organization (Part-I)” .				
8.	Payment of CAA Nepal prescribed fee for Issuance				



**CIVIL AVIATION AUTHORITY OF NEPAL
AIRWORTHINESS INSPECTION DIVISION**

Checked by

Name:

Designation:

Date:

Verified by

Name:

Designation:

Date: