



**CIVIL AVIATION AUTHORITY OF NEPAL
AIRWORTHINESS INSPECTION DIVISION
Checklist for Renewal of Supplier Approval**

Name of Organization:

Address of Company:

| S/N | | Yes | No | N/A | Remark |
|-----|--|-----|----|-----|--------|
| 1. | Has the applicant submitted application for Supplier Approval renewal (as per NCAR D.3)? | | | | |
| 2. | Has the applicant submitted Letter from local operator (if any)? | | | | |
| 3. | Does the applicant have ICAO Contracting States Supplier Agency or Aviation Supplier Association Member or Aviation Business Certificate (if any)? | | | | |
| 4. | Is the Company Manual or Exposition Manual up-to-date? | | | | |
| 5. | Does the organization have Quality Assurance System within organization? | | | | |
| 6. | Has the applicant paid fee as per Civil Aviation Regulation 2058 B.S.? | | | | |
| 7. | Has the organization been audited by CAA Nepal? | | | | |
| 8. | Are all the findings raised during audit closed or has organization submitted Corrective Action Plan with root cause analysis for open findings? | | | | |
| 9. | Ensure all the requirements laid down in NCAR Chapter D.3 are met. | | | | |

Checked by

Name:

Designation:

Date:

Verified by

Name:

Designation:

Date: