



CIVIL AVIATION AUTHORITY OF NEPAL AIRWORTHINESS INSPECTION DIVISION

**Checklist for renewal of Letter of Authority to Foreign/ Nepalese National holding
AML/Certificate/Approval issued by a contracting state**

Organization Name:

Foreign AMT Licence Holder Name:

| S/N | | Yes | No | N/A | Remark |
|-----|--|-----|----|-----|--------|
| 1. | Has the applicant submitted application form as per requirements laid down in NCAR Chapter F.5 Form F.5.1 (Appendix-1). | | | | |
| 2. | Has the applicant submitted written request from the QA department of the concerned organization | | | | |
| 3. | Has the applicant submitted valid copy of foreign license/Certificate/Approval issued by contracting states of ICAO. (Note: mention Validity and Licence no. in remark column) | | | | |
| 4. | Does the rating in licence include aircraft registered in Nepal? | | | | |
| 5. | are there any limitations in the foreign licence? | | | | |
| 6. | Is the Letter of authority applied for is covered in his/her foreign license? | | | | |
| 7. | Has FSSD received verification of foreign licence from contracting state who issued the original Licence? | | | | |
| 8. | Has the applicant passed NCAR Exam? | | | | |
| 9. | Has the applicant got work permit from Labor department, as required (For foreigner only)? | | | | |
| 10. | Is the applicant proficient in English language? | | | | |
| 11. | Has the applicant paid the prescribed fee for Letter of Authority issuance as per the Civil Aviation Regulation? | | | | |
| 12. | Ensure all the requirements laid down in NCAR Chapter F.5 are met | | | | |

Checked by

Name:

Designation:

Date:

Verified by

Name:

Designation:

Date: