



**CIVIL AVIATION AUTHORITY OF NEPAL**

**AN INITIATIVE OF FLIGHT SAFETY STANDARDS DEPARTMENT**

**PROCEDURE FOR ISSUANCE OF NO  
OBJECTION LETTER (RECOMMENDATION  
LETTER) FOR INITIAL FLIGHT TRAINING**





## A. MINIMUM REQUIREMENTS

1. Age: Not less than 18 years
2. Medical Fitness: Class I Medical
3. Educational Qualification: Intermediate of Science or Equivalent in which the subjects of Physics and Mathematics are covered
4. Approval of Flying School (where the applicant wishes to pursue the training course) by CAA Nepal

## B. DOCUMENTS TO BE SUBMITTED

1. Application Form
2. Attachment Form for Recommendation \*
3. Notarized Copy of Nepalese Citizenship and Passport
4. Notarized Copy of SLC/SEE and +2 mark sheet with Physics and Maths and character certificates (Equivalence Certificate shall also be submitted in case of foreign certificate from Curriculum Development Centre)
5. Copy of Valid Medical\*\*
6. Offer letter from flight school (Approved Training Organization by CAAN)
7. Copy of Permission/ Approval of the ATO by Contracting State.
8. Applicable Fee Voucher

\* [Attachment-1](#) of Personnel Licensing Manual

\*\* [Attachment-A](#) of Medical Requirements



## C. FLIGHT EXPERIENCE REQUIREMENT FOR AEROPLANE/ FIXED WING

An applicant must have completed not less than 200 hours flight time including:

1. Not less than 100 hours as Pilot-in-Command.
2. Not less than 20 hours of cross country flight as pilot-in-command and sole manipulator of the controls, including one flight not less two full stop landings at different places are made;
3. Not less than 10 hours of flight solely by reference to instruments, of which not more than 5 hours may be completed in instrument ground time; and
4. If the privileges of license are to be exercised at night, not less than 5 hours of flying by night, including not less than 5 hours take-off and landings by night as pilot-in-command.

Source: [Personnel Licensing Requirements Clause 7.6.1.](#)

## D. FLIGHT EXPERIENCE REQUIREMENT FOR HELICOPTER/ ROTOR WING

An applicant must have completed not less than 150 hours flight time including:

1. 35 hours as Pilot-in-Command.
2. 10 hours of cross country flight time as pilot in command including a cross country flight in the course of which landings at two different points shall be made
3. 10 hours of instrument instruction time of which not more than 5 hours may be instrument ground time
4. If the privileges of the license are to exercised at night, 5 hours of night time including 5- take off and landing pattern as pilot in command.

Source: [Personnel Licensing Requirements Clause 7.8.2.](#)



## E. RELEVANT FEES

1. No Objection Letter Issuance Fee: USD 125/-
2. Value Added Tax (VAT) 13 %
3. Total fee: USD 125/- plus 13 % VAT
4. **ACCOUNT DETAILS:**
  - Account Name: FSSD, CAAN
  - Account Number: 109 010 006 491 7001
  - Bank: Rastriya Banijya Bank Limited

Amount shall be deposited in the official account of FSSD, Sinamangal and voucher shall be enclosed along with the application letter

Source: [Civil Aviation Regulations \(2002\)](#)

### **For Further information, please contact:**

Flight Safety Standards Department,  
Civil Aviation Authority of Nepal  
Sinamangal, Kathmandu

Email: [licensing@caanepal.gov.np](mailto:licensing@caanepal.gov.np)

Telephone: +977-1-4111075

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